

Application for Employment

Position applied for _____ Date available _____

Last name _____ First name(s) _____ Middle initial _____

Street address _____ City _____ Province _____ Postal code _____

Telephone (include area code) _____ Fax _____ E-mail _____

Are you applying for: Full-time Part-time Temporary Contract (ie. Summer Student)

Please mark shifts that you are available for:

Day Shift: _____ Afternoon Shift: _____ Night Shift: _____ Weekend Shift: _____ Overtime: _____

Criminal History: Have you ever been convicted of a criminal offence, if so please specify details.

Work Experience (Please list most recent first, also please include start and stop dates for each position)

1 Position _____ Dates of employment _____
Employer _____ Address _____
Supervisor _____ Telephone _____ E-mail _____
Beginning pay _____ Ending pay _____
Reason for leaving _____ May we contact this employer? Yes No
Responsibilities _____

2 Position _____ Dates of employment _____
Employer _____ Address _____
Supervisor _____ Telephone _____ E-mail _____
Beginning pay _____ Ending pay _____
Reason for leaving _____ May we contact this employer? Yes No
Responsibilities _____

3 Position _____ Dates of employment _____
Employer _____ Address _____
Supervisor _____ Telephone _____ E-mail _____
Beginning pay _____ Ending pay _____
Reason for leaving _____ May we contact this employer? [] Yes [] No
Responsibilities _____

4 Position _____ Dates of employment _____
Employer _____ Address _____
Supervisor _____ Telephone _____ E-mail _____
Beginning pay _____ Ending pay _____
Reason for leaving _____ May we contact this employer? [] Yes [] No
Responsibilities _____

List other relevant work experience _____

Education & Training Background

List secondary and post-secondary education including course of study, and degree or diploma received (highest level achieved first)

High School: _____

Vocational: _____

College: _____

University: _____

List other relevant work related training (ie. Fork lift, WHMIS, Safety, CPR)

Other Activities

List volunteer work, leadership positions, or other activities that you feel may be relevant to this application

Personal References

Please provide three reference contacts other than family members or people you have previously worked with

Name	Telephone	Occupation

Is there anything else you would like to tell us about yourself?

I certify that all information provided in this application is accurate and complete to the best of my knowledge, and I understand that intentionally providing false information could result in refusal of employment or discharge. I also authorize the employers, schools, organizations, or persons named above to provide information regarding my employment, education, character, and qualifications.

Signature

Date

Please fax this completed application to (905) 648-1139 to the attention of Human Resources.